

SIM CARD INSTALLATION

Your Mag Express unit requires a data enabled (GPRS) sim card with a disabled pin and valid air time. SMS's are NOT sent from this sim card. This sim card only requires GPRS (data) connection to the network.

Installation guide

- Ensure the unit is switched off. The key switch is supplied with the unit.
- If the SIM card has not been supplied, open the unit by undoing the screws on the bottom, there are two SIM card holders, you can make use of either one or both at the same time. Using both ensures communication when one network goes down.
- Plug the unit into an appropriate wall socket.
- Switch the unit on with the key switch provided.
- A 6 digit serial number will be displayed. Take note of this number as it will be required later to set up the site online.
- Make sure the green light at the bottom of the unit through the green sheet is shining as this indicates that the unit is running on mains and not the battery.

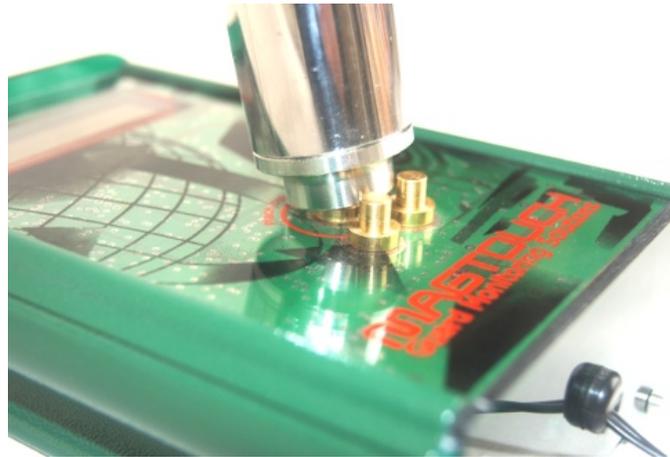
LED Indicators

There are 4 LED indicators on the system. You can use these if the display is difficult to read.

-  This LED shows the connection status to the GPRS network. A high speed flash shows the unit is connecting, a slow speed flash shows the unit is on standby.
-  This is the Ready/Remove baton LED. When this LED is on, the unit is ready to download a baton. If it is flashing you must remove the baton.
-  When this LED is on, the unit is connecting to the server.
-  This LED will be on to indicate the unit is charging the battery. It is normal for this LED to switch on and off regularly to keep the battery charged.

UPLOADING THE BATON DATA

- Using an empty Magtouch baton, clock your site points in the same order you will be putting the points up on the site.
- Upload the clocking data by placing the front end of the Magtouch baton on the three point upload port of the Mag II unit.
- Once the data has successfully been uploaded, the unit will inform you that you can remove the baton.



REGISTER AT WWW.ONLINEGUARDING.CO.ZA

- Go to www.onlineguarding.co.za
- Enter your registration code (found on reverse)
- Fill in your details
- Click register

Magtouch will send you an activation email. Read the email and click on the link provided in the email. This will activate your account. The next time that you enter the system, simply click on the log in tab and enter your user name and password.

GETTING STARTED

Adding the Sites:

- Click on the site tab and then on "Add a Site" tab.
- Fill in the details, site name and unique Mag II 6 digit code (not to be confused with the 4 digit serial number) displayed on the screen while switching on.
- Click save. Your new site will now be added to your account.

Adding Users:

You would have already been added to the system as a user when you registered. You can add additional user under the user tab. A user is assigned to a client (or several clients) and can only see the sites assigned to them.

Note:

Every person that needs access to the site must be a user on the system. Every person that needs to receive e-mails must be a user on the system.

For more information on user classes, please see our website www.magtouch.co.za

Renaming your ID Point Locations:

Once you have uploaded the ID point locations in the correct sequence, it will be possible to rename the locations to their desired names.

- Select the site.
- Click on "clocking points".
- Click on the pencil icon.
- Rename the ID point location
- Click "save".
- Do this for all the remaining ID point locations that you would like to rename.

MANAGING THE REPORTING SYSTEM

The Online Guard Monitoring system allows you two main types of reports. Each specifically designed for you to be able to manage your sites accurately and efficiently.

Detailed Clocking Report

A detailed list of clockings in chronological order. This report type is excellent for detailed clocking information, but not so great for getting an overall picture.

Overview Clocking Report

A 'bird's eye view' of the clocking data for your sites. This report is ideal for getting an immediate impression of the clocking information for your site.

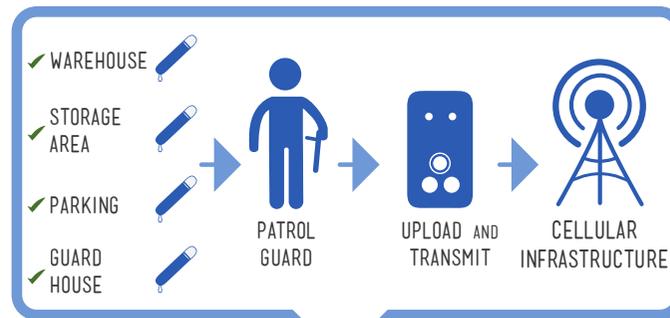
Tips on training guards to prevent abuse of the system

If the Mag Express unit loses mains and battery power, the guards must continue with their patrols as normal. Once the unit is back in operation, data can be downloaded onto the internet with no data lost and no downtime for your guards. Make your guards aware of this, giving them no reason to want to damage the unit.

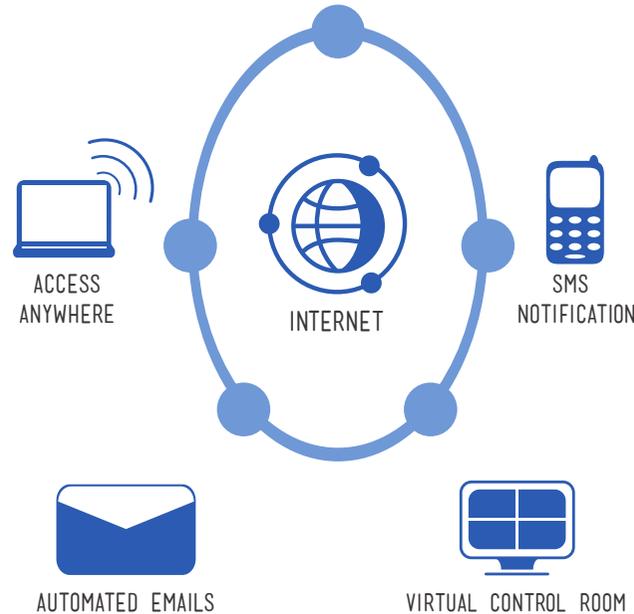
Inform your guards that this unit could save their life. They may treat it with more respect and be less likely to damage it. Set up the unit to send you a Failed Patrol signal when the guard does not come back from a patrol on time, as this is when he is most likely to be attacked. You will be alerted of the attack. This is an automatic panic which does not rely on a panic button that doesn't work or not being reached on time. This is the difference between thinking that my supervisor is looking after me instead of my supervisor is checking up on me.

Check the key ring loop of the baton regularly. This is the first part of the baton that can be damaged by abuse, and also the cheapest part to replace.

For more information on the Online system, please visit our website:
www.magtouch.co.za



WWW.ONLINEGUARDINGCO.ZA



MAG TOUCH



Are your guards doing what they are supposed to be doing?

The Magtouch Online Starter Kit will ensure that you know exactly what your guards are up to during their shift.

MAG EXPRESS
INSTALLATION GUIDE